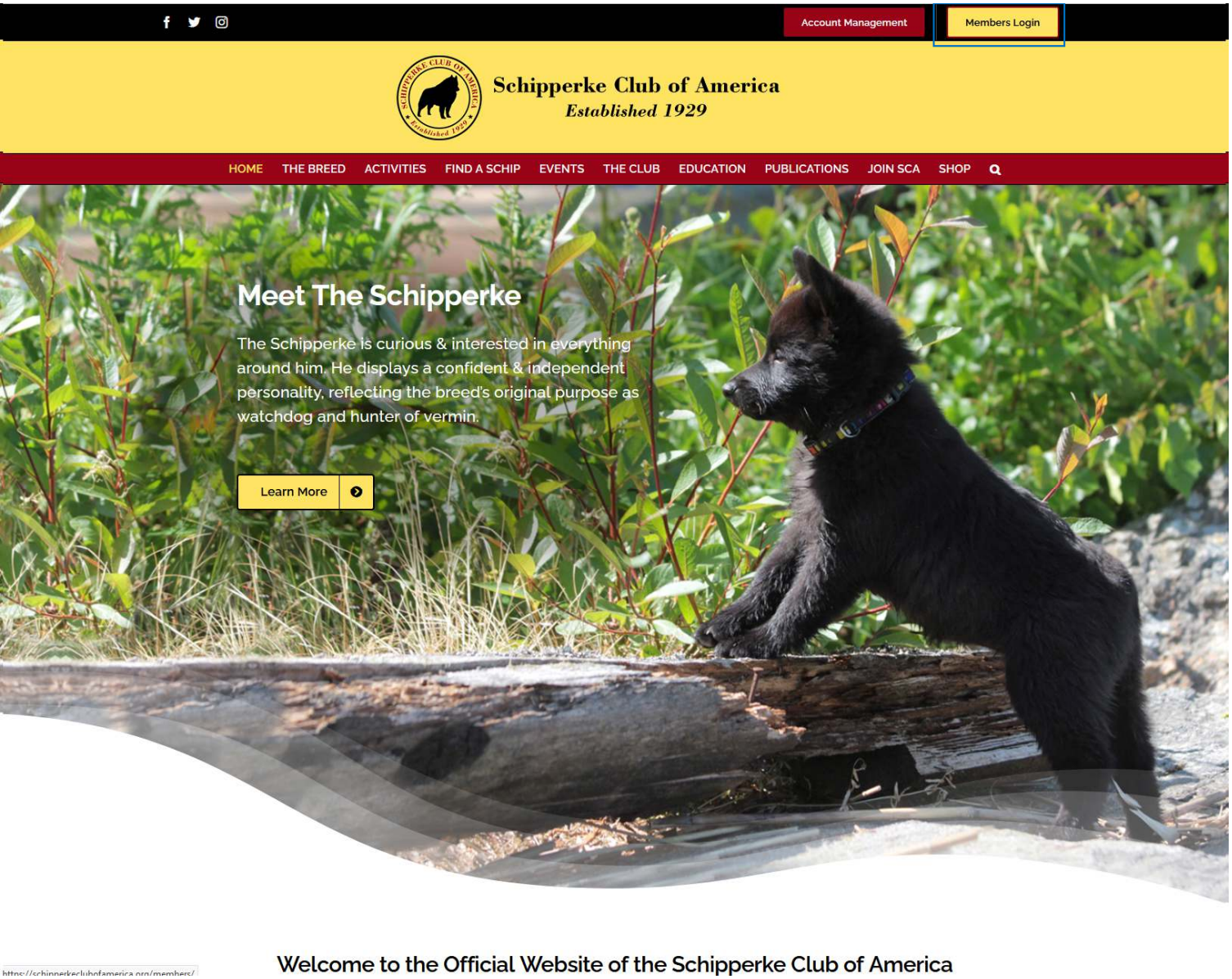
Members Tutorial

YOUR involvement is important to make OUR new website function properly!



Welcome to the Official Website of the Schipperke Club of America

Clicking on **Member Login** takes you directly to the **Members Only Section** of the website.

Clicking on **Account Management** takes you to just your account where you can pay your renewal dues without going to the Members Only Section.

Members Only Section

If you see the error message "your membership has expired" please go to **Account Management** page to login and renew your dues.

The following content is accessible for members only, please sign in.

Sign In
with your email and password.

Email brcollies@protonmail.com

Password •••••••

Sign In

Request Password
We will email you a new password so you can access your account.

Members Only Section

If you see the error message "your membership has expired" please go to **Account Management** page to login and renew your dues.

In this area you may change your personal information on the right under **Members Manage Profile**.

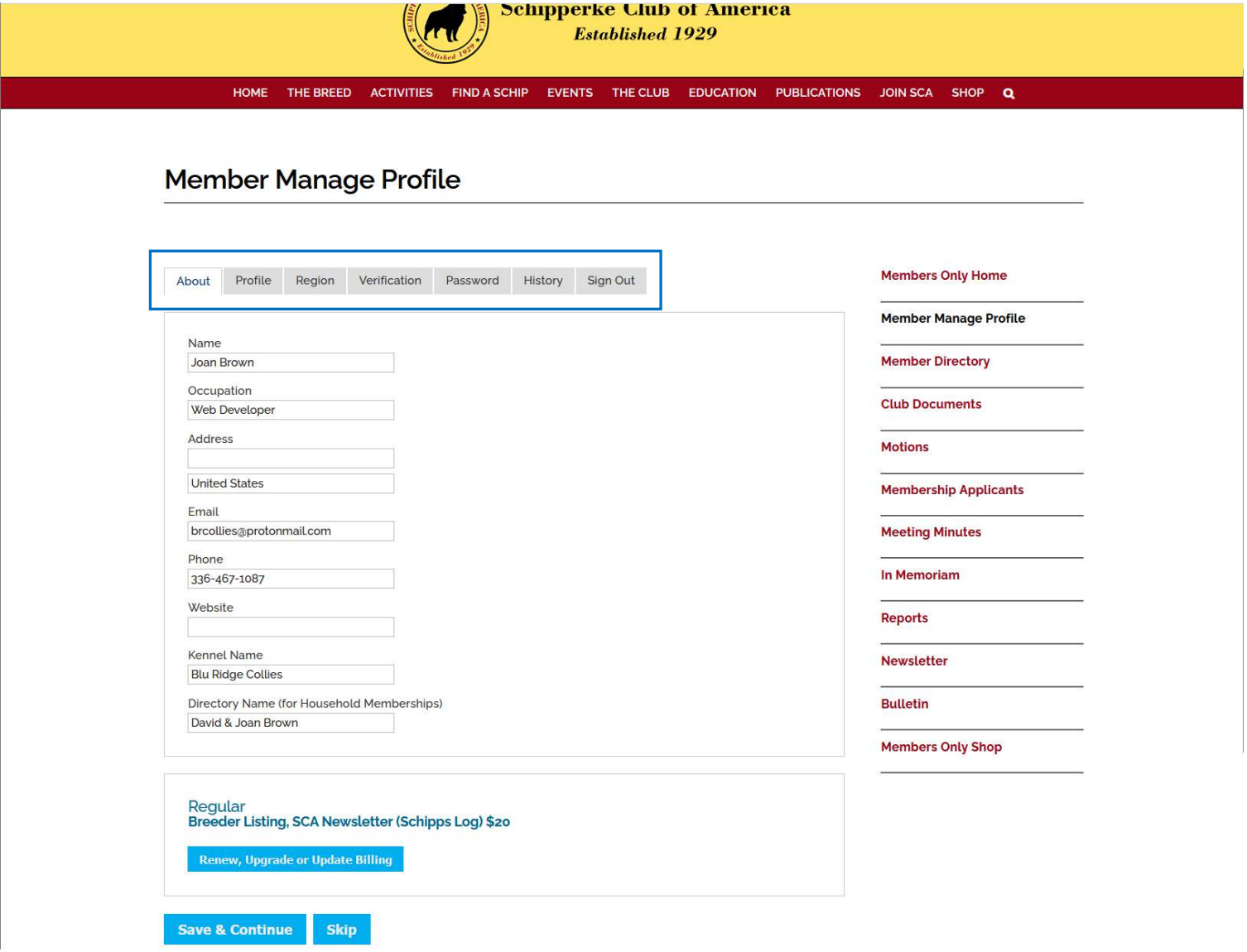
Some other great features of this section are the searchable **Member Directory**.

We hope you enjoy this private section of our website and use it to its full capabilities. Remember all this info is password protected, so the public will not have access to this information.

Member Manage Profile Tutorial

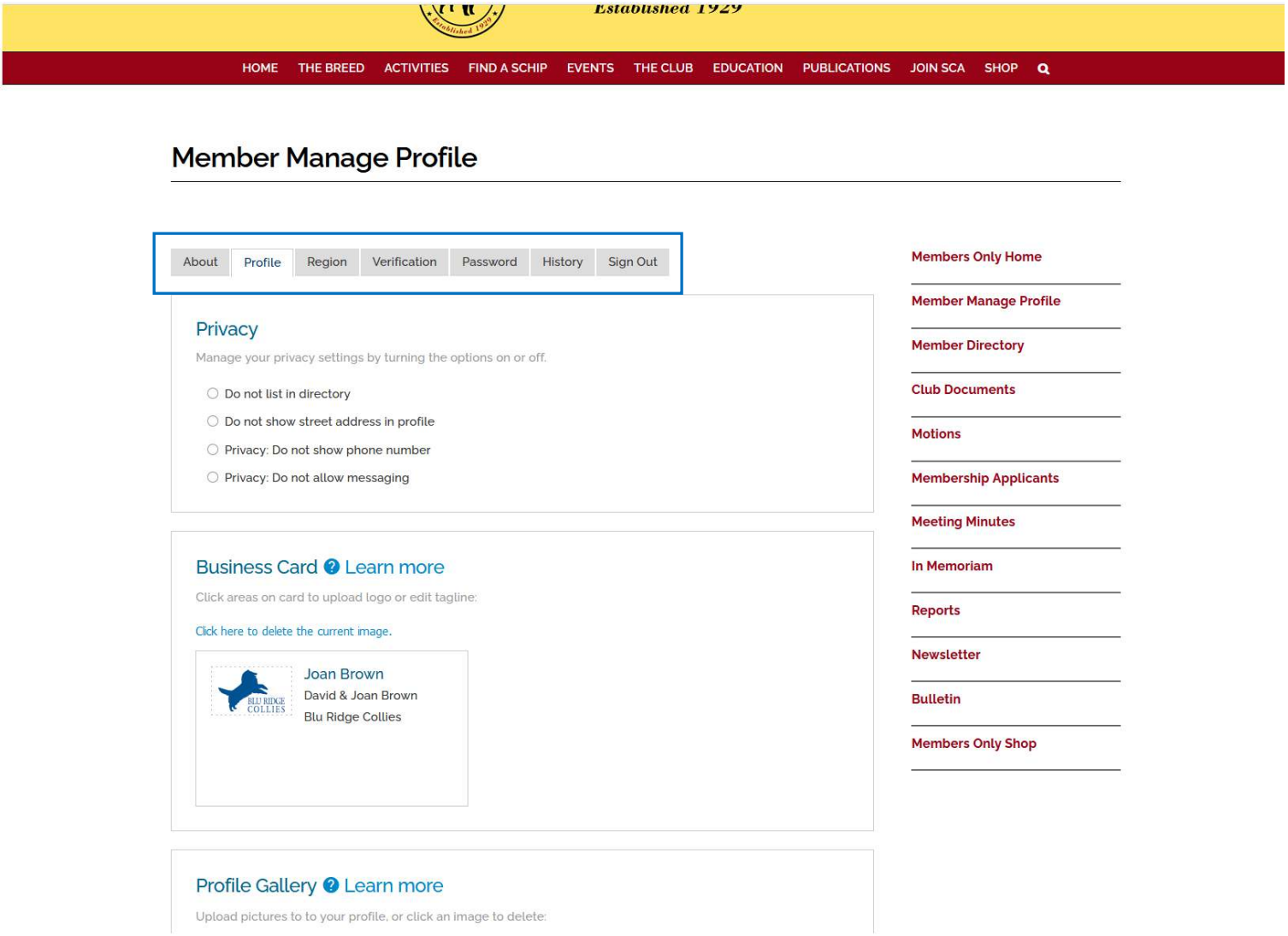
- Members Only Home
- Member Manage Profile
- Member Directory
- Club Documents
- Motions
- Membership Applicants
- Meeting Minutes
- In Memoriam
- Reports
- Newsletter
- Bulletin
- Members Only Shop

After logging in – click on **MEMBER MANAGE PROFILE** on the right side.



In the ABOUT tab check your information and edit it if necessary.

Save to Continue

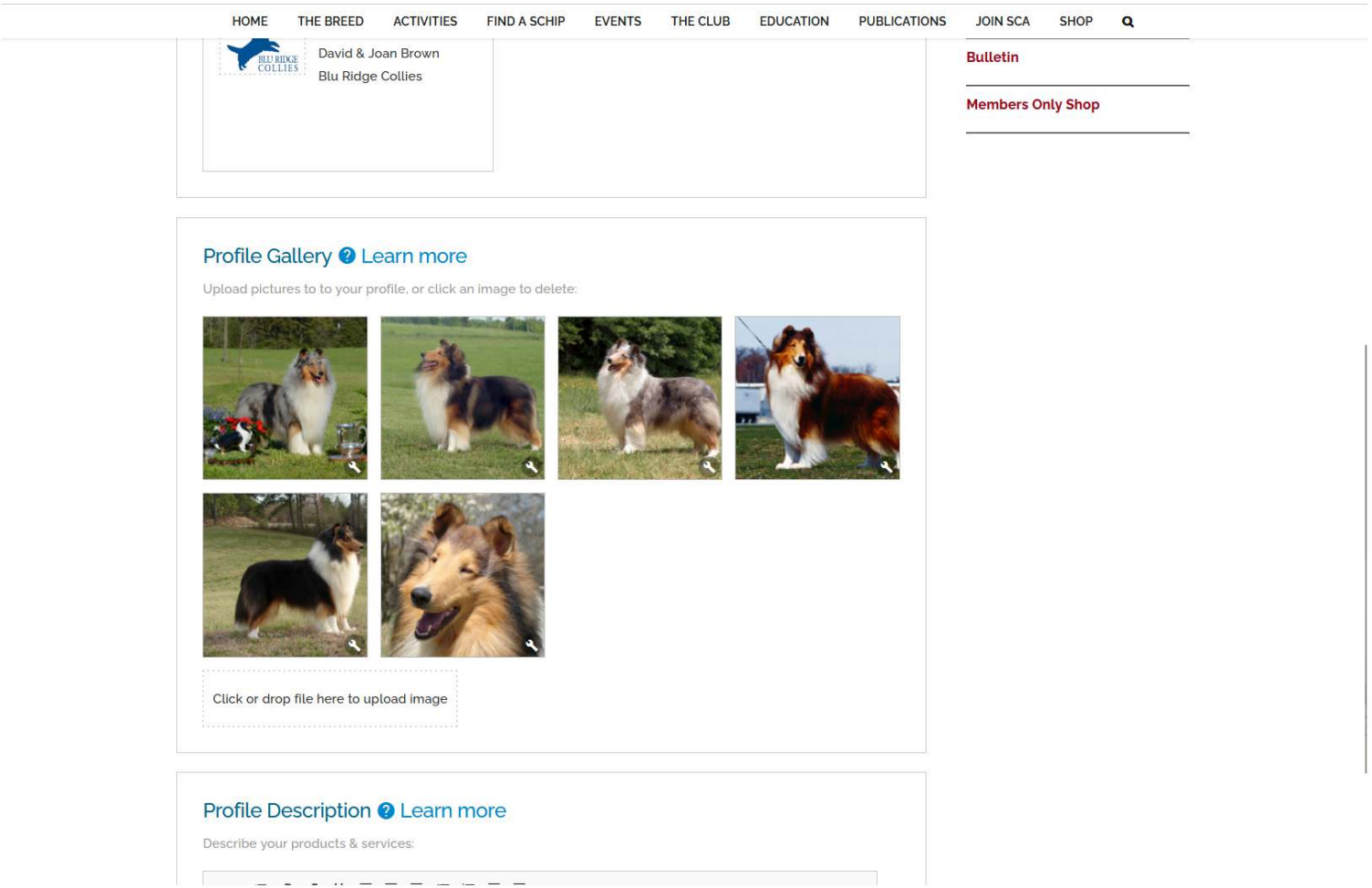


On the PROFILE TAB, select your privacy settings.

If you do not want to be listed in the Members Only Directory – select DO NOT LIST IN DIRECTORY. Just keep in mind you will not be listed in the Public BREEDERS LISTING either.

You can add your logo to the Business Card.

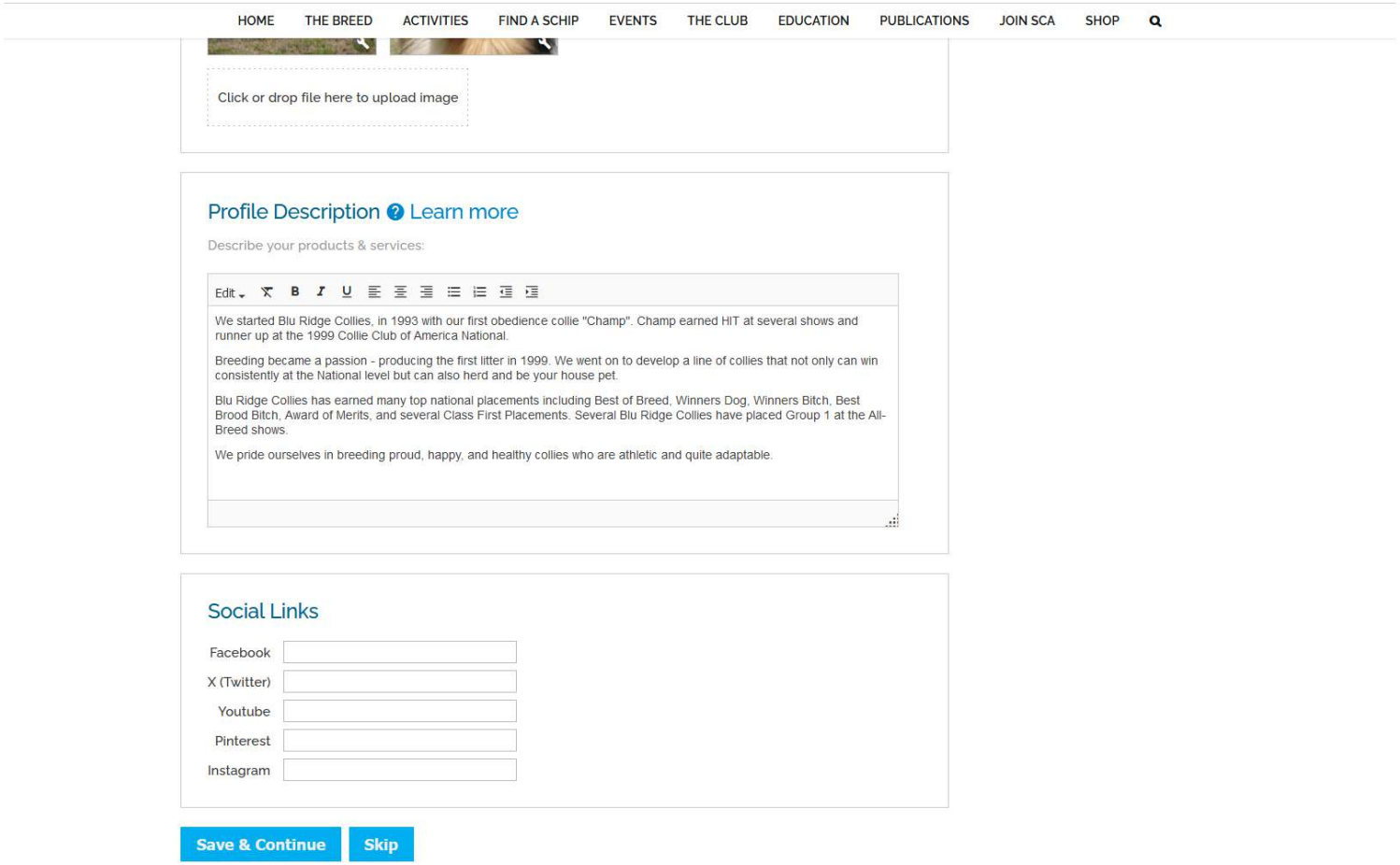
SCROLL DOWN



PROFILE tab

Add pictures of your favorite Schipperkes in the Profile Gallery. Keep them small – 500px wide is plenty.

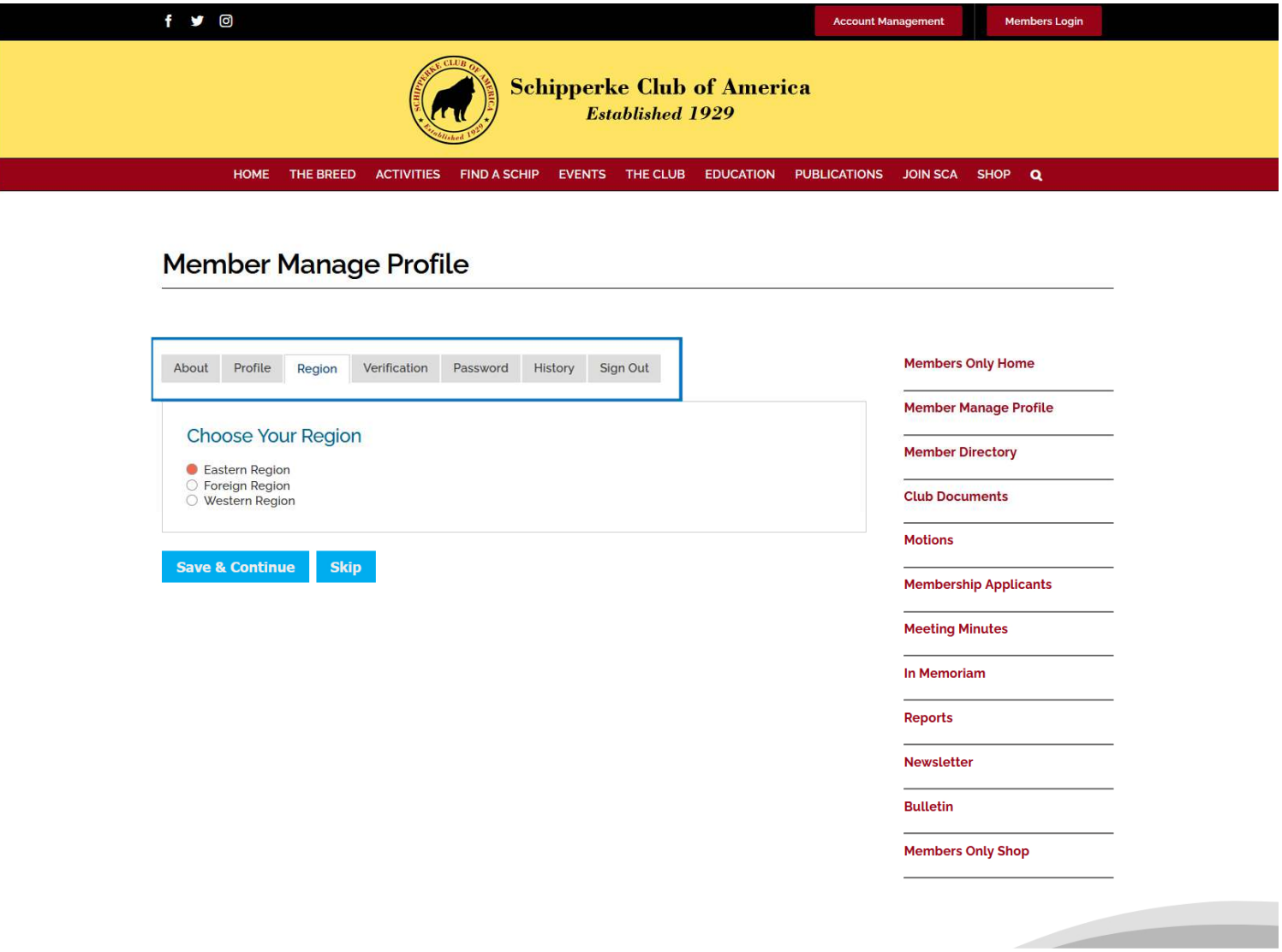
SCROLL DOWN THE PAGE



Then tell us about yourself and your kennel or Schipperkes in the Profile Description.

Add links to your Social Media pages.

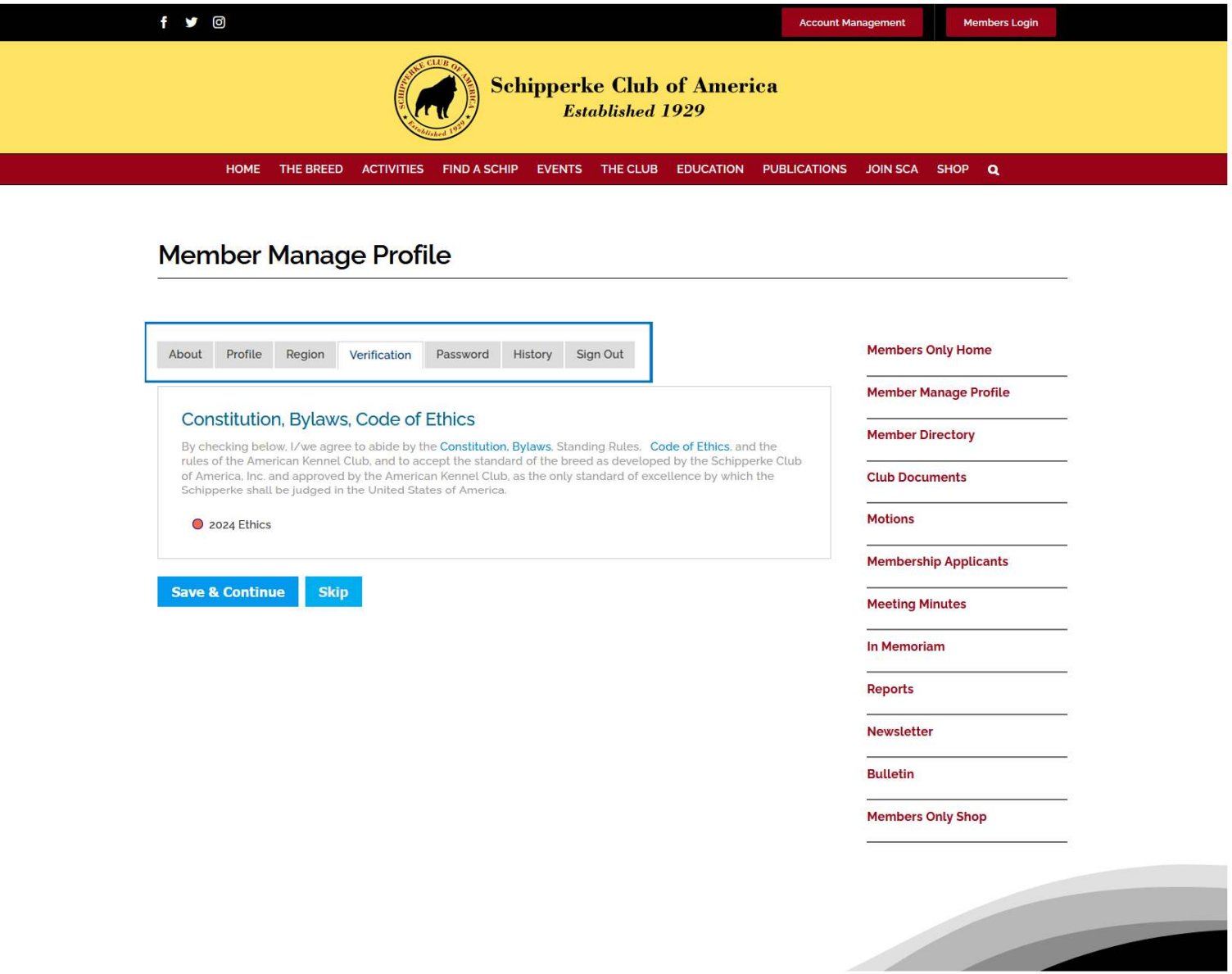
Save & Continue



REGION TAB

Choose your region or edit it if you move.

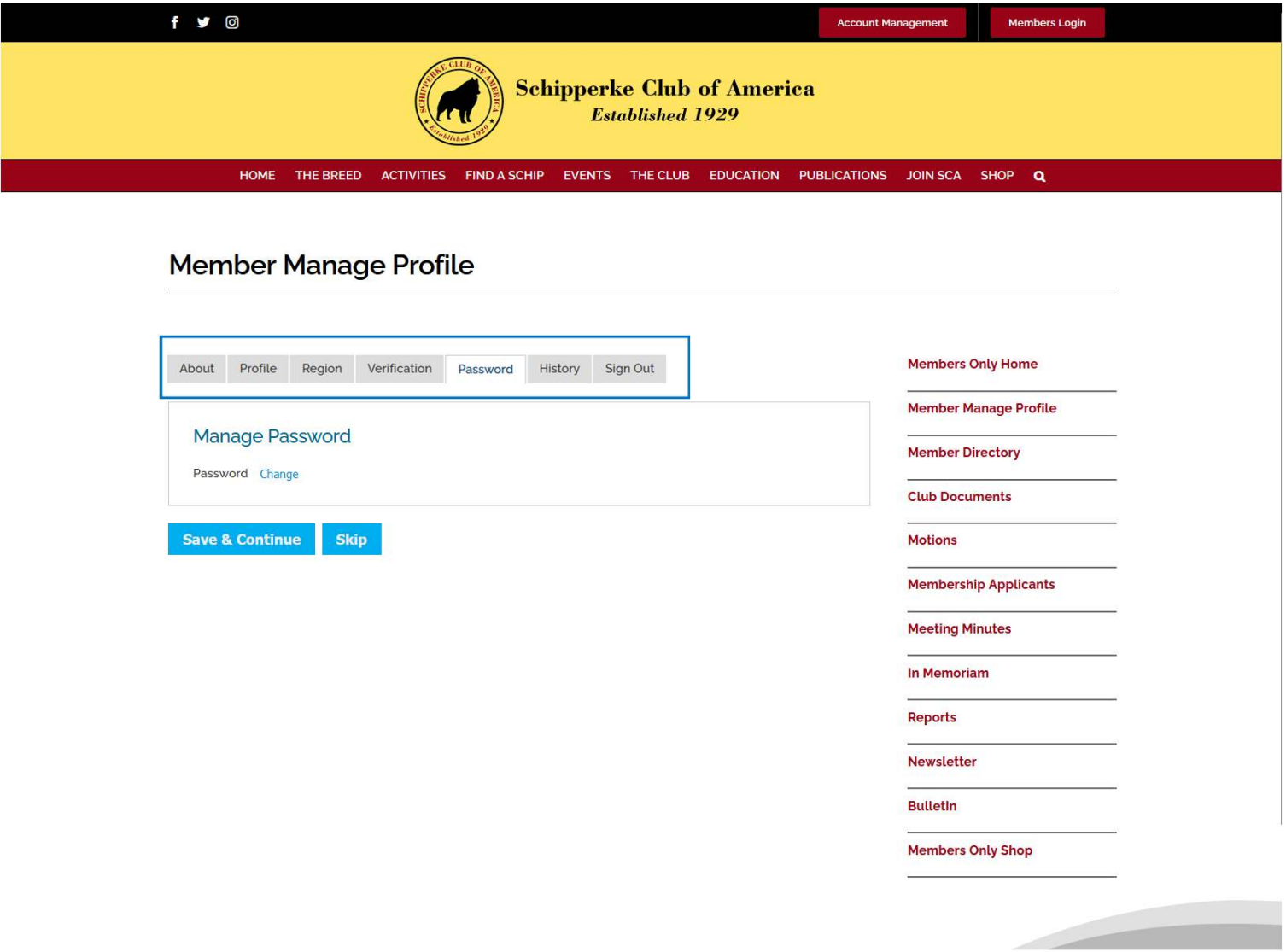
Save & Continue



VERIFICATION TAB

Select the 2024 Ethics button to agree to the Constitution, Bylaws and COE.

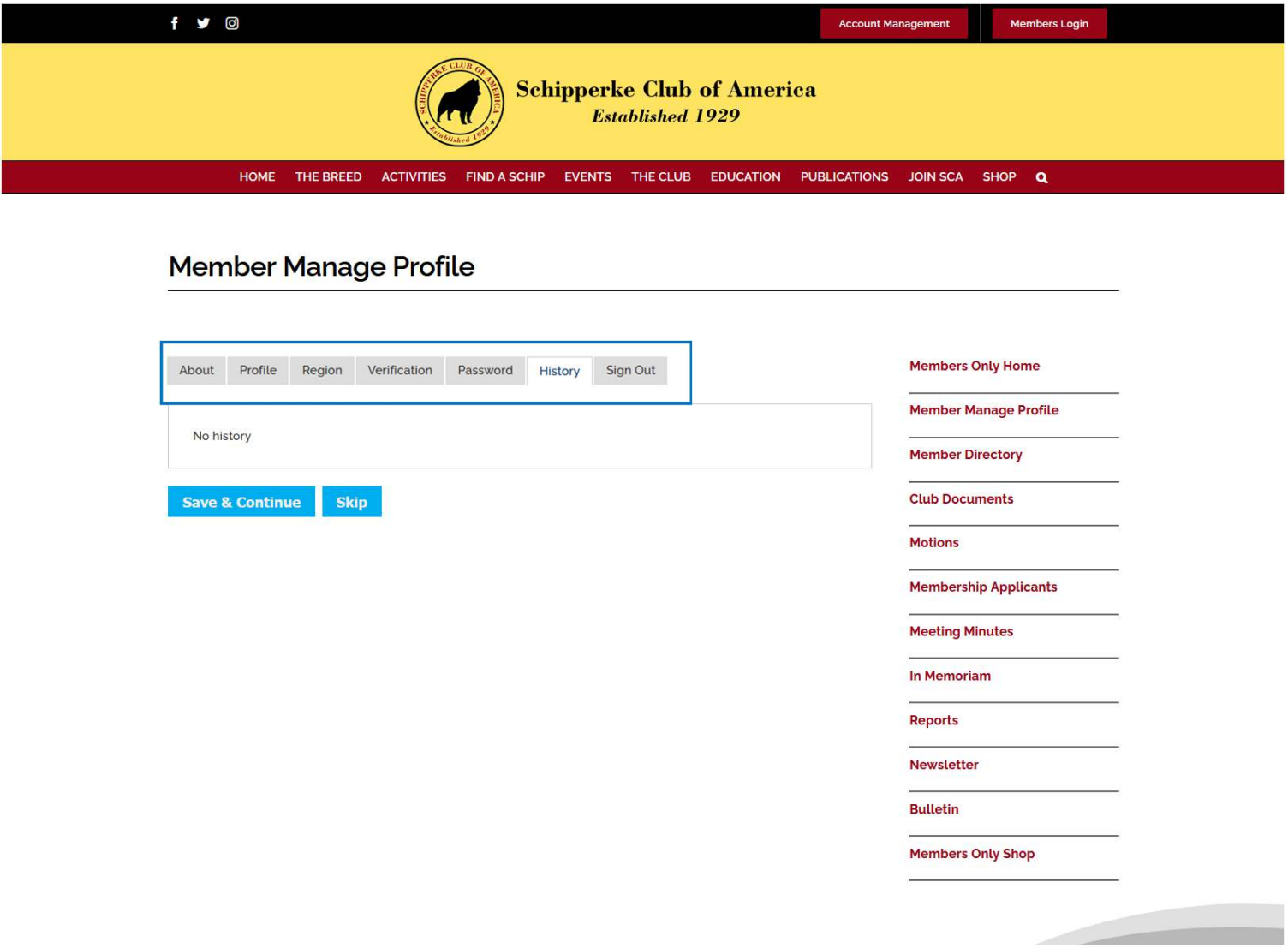
SAVE & CONTINUE



PASSWORD TAB

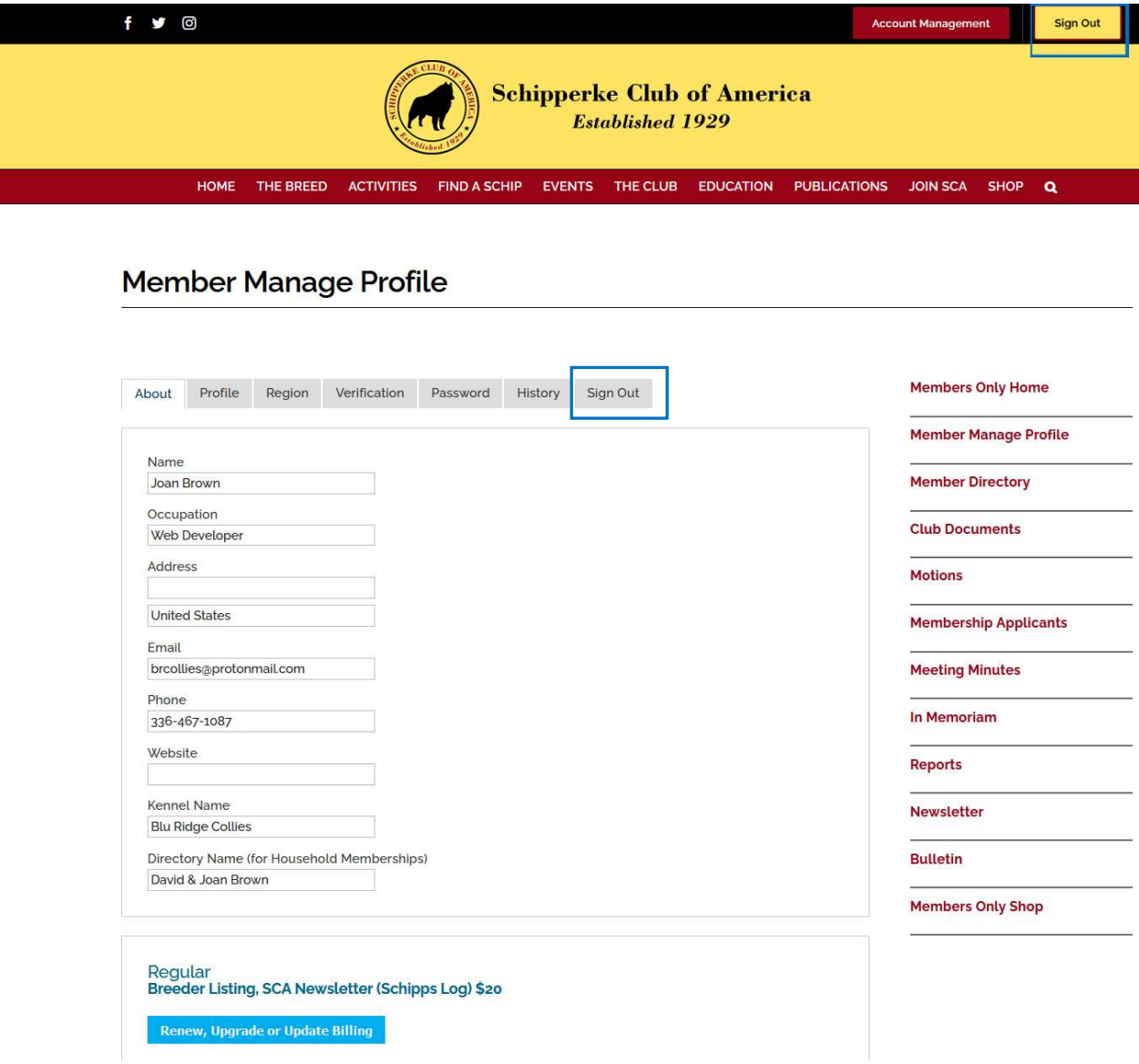
You can change your password at anytime.

SAVE & CONTINUE



The HISTORY tab will show you when you paid your membership renewal or if you updated any information on your profile.

SAVE & CONTINUE



You can SIGN OUT in the Member Manage Profile or at the top of the page.

Please take the time to fill out all of your information.

We are relying on you to be involved in the Schipperke Club of America!